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ABSTRACT

Section 102 (b) (6) of the Mutual Educational and Cultural Exchange Act (Public Law 87-256), known commonly as the Fulbright-Hays Act, which is designed to promote international understanding and cooperation, is described in this brochure. The Foreign Curriculum Consultant Program is intended to help educational institutions at all levels by bringing specialists from other countries to the United States to assist in planning and developing local curriculums in foreign language and area studies. Information on the following aspects of the program is provided: (1) program description, (2) general qualifications for consultants, (3) administration of the program, (4) the Board of Foreign Scholarships, (5) the Institute of International Studies, (6) American diplomatic missions and binational commission, (7) the participating institution, (8) application instructions, and (9) related programs in international studies. (RL)

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FOREIGN CURRICULUM CONSULTANT PROGRAM FOR AMERICAN SCHOOLS, COLLEGES, AND STATE DEPARTMENTS OF EDUCATION: 1971-72

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Authorized by

the Mutual Educational and Cultural Exchange Act of 1961 [Section 102(b)(6)]
and the Agricultural Trade Development and Assistance Act of 1954 [Section 104(b)(2) and (3)]

Administered by

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ELLIOT L. RICHARDSON, *Secretary*

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U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
OFFICE OF EDUCATION

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INTRODUCTION

The international educational exchange and training programs sponsored by the U.S. Government have gained increasing support since 1946 when Congress passed the Fulbright amendment authorizing the use of U.S.-owned foreign currencies to finance the exchange of students and scholars. Since 1948, more than 102,500 foreign and U.S. students, teachers, and scholars have participated in educational programs in approximately 150 countries.

In 1961, the Fulbright amendment, the Smith-Mundt Act, and certain provisions of other legislation were combined into the Mutual Educational and Cultural Exchange Act (Public Law 87-256), widely known as the Fulbright-Hays Act, in order to broaden the scope of educational activities designed to promote international understanding and cooperation.

Section 102(b)(6) of the Fulbright-Hays Act focuses specifically on strengthening American education in foreign language and area studies. Executive Order 11034, dated June 25, 1962, delegated to the U.S. Department of Health, Education, and Welfare responsibility for administering programs under this section of the legislation. The Institute of International Studies in the Office of Education administers the Foreign Curriculum Consultant Program along with three other programs funded under section 102(b)(6). See pp. 14-15 for brief summaries of the related programs described in Research and Training Opportunities Abroad: Higher Education Programs in Foreign Language and Area Studies (OE-14143-72).

The Foreign Curriculum Consultant Program benefits American education at all levels by helping institutions bring specialists from other countries to the United States to assist in planning and developing local curriculums in foreign language and area studies. The kinds of institutions given priority are State departments of education, large school systems, smaller 4-year colleges with teacher education programs, and groups of community colleges. Nonprofit educational organizations active in programs serving these kinds of institutions are also eligible.

In the past 7 years a total of 146 specialists from 33 countries* have participated in 76 secondary and 54 higher education projects in 38 States.

For the most part, consultant services have been directed toward developing a non-Western European studies component in secondary education or in the undergraduate college curriculum. The consultants have also participated in a variety of adult education activities in the course of their stay. In general, they have been very successful in stimulating student interest in the languages and cultures of their homelands and have assisted American educators in filling gaps in school curriculums and in increasing their knowledge about other countries.

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* Bolivia, Brazil, Chile, Colombia, Costa Rica, Czechoslovakia, Denmark, Ethiopia, Finland, France, Germany, India, Indonesia, Italy, Ivory Coast, Japan, Jordan, Kenya, Liberia, Mexico, Nigeria, Peru, Republic of China, Sierra Leone, Spain, Thailand, Trinidad and Tobago, Uganda, United Arab Republic, Upper Volta, Uruguay, Yugoslavia, and Zambia

PROGRAM DESCRIPTION

Section 102(b)(6) of the Fulbright-Hays Act seeks to strengthen modern foreign language training and area studies throughout the educational structure of the United States. Under the authorization of this section, the Foreign Curriculum Consultant Program enables State departments of education, large school systems, groups of community colleges, 4-year colleges, or selected nonprofit educational organizations to bring specialists from other countries to help plan and develop curriculums in foreign language and area studies. In 1971-72, the program will provide partial support for approximately 20 consultants for 8 to 10 months each. Assistance is not available under this program for consultants who would be utilized for less than an academic year (calculated on the basis of two semesters, three quarters, or any other units used by the institution requesting the grant).

One way to secure maximum utilization of a consultant's talents is through an institutional sharing arrangement. College consortiums provide an effective mechanism as do various cooperative arrangements between higher education institutions and public school systems. State departments of education have successfully utilized such consultants for statewide curriculum and materials development.

The duties of a Foreign Curriculum Consultant usually include one or more of the following:

* Evaluating library holdings and recommending new acquisitions

* Reviewing textbooks and other educational materials

* Preparing new instructional materials for use in the classroom

* Developing new units of study

* Conducting demonstration classes and workshops for teachers

* Speaking at community functions

* Teaching -- no more than one regular classroom course per semester

General Qualifications for Consultants

A foreign educator selected to participate in the consultant program is required to:

a. Have at least 5 years of experience as an educator in foreign language and/or area studies and appropriate related experience in curriculum planning and development, preparation of teaching materials, and training of teachers.

b. Speak English fluently.

c. Have an exchange-visitor visa, not an immigrant visa.

In addition to these minimum requirements, each candidate should have the qualifications set forth by the American institution or organization applying for the consultant's services.

ADMINISTRATION OF THE PROGRAM

The Board of Foreign Scholarships

The Board of Foreign Scholarships, appointed by the President of the United States, provides general supervision for all Fulbright-Hays programs. The Board is composed of 12 U.S. citizens prominent in educational and cultural activities. Its secretariat is located in the Department of State. All proposals and candidates under this program are reviewed by the Board and any Office of Education awards for Foreign Curriculum Consultants are made only with their approval.

The Institute of International Studies (IIS)

The Institute of International Studies in the Office of Education is responsible for the general administration of the program. IIS publicizes program details and grant availabilities and receives proposals from American educational institutions. Assisted by a panel of experts from the academic community, the Institute staff makes preliminary recommendations for curriculum consultant grants to the U.S. Commissioner of Education. The proposals which are approved at this stage for further consideration are then forwarded through the Department of State to the appropriate American diplomatic mission and/or binational commission abroad to recruit foreign candidates who have the qualifications outlined by the prospective host institution. After review and approval of the resulting slate of candidates by the Board of Foreign Scholarships, IIS then refers the set of consultant candidates to the host institution for selection of the preferred individual.

American Diplomatic Missions and Binational Commissions

The appropriate American diplomatic missions and/or binational commissions recruit candidates who seem to meet general program requirements and the specific qualifications set forth by the American educational institution whose proposals have received preliminary approval for consultant grants.

The Participating Institution

The participating institution selects its consultant from recommended candidates and is responsible for providing the consultant with appropriate orientation, specific assignments, and adequate supervision. Award funds are disbursed by the institution in accordance with the grant terms and conditions and the procedures established by the Office of Education as outlined in the administrative manual. The manual is available upon request from the Institute of International Studies.

FINANCIAL PROVISIONS

The Foreign Curriculum Consultant Program is a cost-sharing program. Under present budget constraints it is necessary to limit the Federal contribution to a maximum of $5,000 with the grantee institution or agency providing the balance.

Office of Education funds will finance the following costs:

a. Cost of jet economy international travel to and from the U.S. assignment via Washington, D.C., for the consultant only. Travel should be on an American carrier if feasible.

b. Unaccompanied baggage allowance (air cargo) for a maximum of 300 pounds round trip.

c. Cost of health and accident insurance, for the consultant only, under a Government-contracted group insurance policy.

The remainder of the Federal assistance may be utilized for the categories of expenditure listed. All financial provisions for the consultant's total period of service under the proposed grant must be accounted for in the proposal and the grant document. The following elements may be financed by the Office of Education grant, funds from the grantee institution, or a combination of both:

a. Maintenance allowance of $800 per month, subject to withholding for U.S. Federal income tax and local taxes where applicable.

b. Allowance for a maximum of four accompanying dependents at the rate of $100 per month, and $50 per month for nonaccompanying dependents. These allowances are subject to withholding for U.S. Federal income tax and local taxes, if applicable. (The institution is responsible for withholding taxes.)

c. Travel costs within the United States incurred by the consultant in connection with specific assignments.

APPLICATION INSTRUCTIONS

Deadline

Proposals for a grant to secure the services of a Foreign Curriculum Consultant must be submitted no later than October 27, 1970 to:

Division of Foreign Studies
Institute of International Studies
Office of Education
U.S. Department of Health,
Education, and Welfare
Washington, D.C. 20202

The Commissioner of Education will announce the awards to institutions on or about January 15, 1971. Overseas recruitment for consultants will begin immediately.

Instructions for Submitting Proposals

Proposals for foreign curriculum consultant grants should be limited to 10 double-spaced pages, and eight copies of each proposal should be submitted. The proposal format includes the following four sections:

(1) Data page
(2) Project description
(3) Qualifications of the consultant
(4) Budget

1. The Data Page

Summarize on a single page in the following format:

FOREIGN CURRICULUM CONSULTANT PROGRAM 1971-72

Applicant:_____
(name of applying institution)

Application for:_____consultant
(world area and/or language)

Duration of Grant:_____
(month, day, year) to (month, day, year)

Program Director:_____(signature)
(full name and address of person who will have direct responsibility for the consultant's activities; position; telephone area code, number, and extension)

Transmitted by:_____(signature)_____(date)
(name and position of senior officer empowered officially to submit the proposal on behalf of the applying institution)

Contracting Officer:_____(signature)
(full name and position of person with the authority to negotiate contracts or grants for the applicant; telephone area code, number, and extension)

2. The Project Description

The consultant duties listed in the program description (see pp. 3-4) are examples from past experience. The particular needs of each applying institution are the determining factors and should be stated explicitly and fully in this section of the proposal. When approved applications have been forwarded to the appropriate American diplomatic mission and/or binational commission overseas, every effort will be made to recruit consultants meeting the specific requirements stated in approved proposals.

Proposed projects will be judged according to the following criteria:

a. Overall contributions to the objectives of the institution's program in foreign language and area studies.

b. Provisions for effectively using the results of the consultant's work (e.g., units of study) following his departure. Evidence of institutional commitment to follow up the consultant's activities should be described.

c. Appropriateness of the consultant's duties (which should be clearly defined), the approximate allocation of time among the duties, and their expected long-range impact on the applying institution's language and area studies program.

d. Approximate number of faculty, students, and members of the community who are expected to be affected by the consultant's activities.

e. Concrete evidence that other educational institutions will share in the consultant's services and that they have participated in helping define the nature of these services.

f. Specificity of the arrangements made for supervising and coordinating the consultant's work under a program director, who will be responsible for the consultant's assignment, his orientation, and liaison with the Institute of International Studies.

If the applying institution has had the services of a consultant under the Foreign Curriculum Consultant Program in a previous year, the proposal should indicate how the work of the second consultant would be related to that of his predecessor.

3. Qualifications of the Consultant

In addition to the general qualifications for consultants which are outlined in this brochure, the applying American institution should set forth in this section any other qualifications the person they seek should possess.

If the applying institution requests a specific individual, justification for this choice should be furnished along with the person's name and current address. Designated individuals are not exempt from the minimum requirements for eligibility and are subject to the same review and selection process as all other candidates.

4. The Budget

The budget section may be confined to a single sheet and should provide the following information:

FOREIGN CURRICULUM CONSULTANT
COST SHARING PROPOSAL

Name of Institution	Duration of Grant

a. International Travel
Round trip jet economy via Washington, D.C. from _____ to _____. (If exact location is unknown, use an estimate based on cost of travel from anticipated home country or world area.) $ _____
Baggage
300 pounds air cargo round trip _____
Total International Travel & Baggage _____

b. Maintenance Allowance
$800 times the number of months (minimum 8 months) _____

c. Dependents Allowance _____
(1) For accompanying dependents: _____
@ $100 per month for _____ months.
(2) For nonaccompanying dependents: _____
@ $50 per month for _____ months.
(Complete c(1) and/or c(2). If number of dependents is unknown, submit an estimate based on 2.5 dependents, or $250 times the number of months involved in the award.)

d. Health and Accident Insurance 36.00

e. Assignment-related Travel within the U.S. _____

TOTAL COST OF PROJECT $ _____

Amount requested from the Office of Education (maximum of $5,000) $ _____

Amount of institution's contribution* _____

TOTAL $ _____

Percentage of institution's contribution to total % _____

* The institution's contribution may be in any or all categories at the election of the institution so long as the total is no less than the percentage proposed. Expenditures may be counted as contribution on only one grant budget. Records must be maintained to support the institution's actual contribution from non-Federal funds.

RELATED PROGRAMS IN INTERNATIONAL STUDIES

Opportunities are available for selected American teachers and prospective teachers of foreign language and area studies to engage in research and training projects abroad designed to promote and improve foreign language and area studies instruction in U.S. schools, colleges, and universities.

The programs administered by the Institute of International Studies in the U.S. Office of Education include activities in the following categories:

Individual programs, 6 to 12 months duration

For graduate students: field research for the doctoral dissertation (essentially for use in non-Western European countries).

For established faculty members in higher education: research, study, curriculum development, or instructional-materials preparation related to foreign languages or area studies. (In 1971-72, grants will be available for use only in the following countries: Guinea, India, Morocco, Pakistan, Poland, Tunisia, United Arab Republic, and Yugoslavia.)

Group programs, 2 to 12 months duration

Research, training, curriculum development, and instructional-materials acquisition opportunities for college faculty members, school supervisors and administrators, experienced elementary and secondary school teachers, and college students specializing in foreign language and area studies. (In 1971-72, grants will be available for use only in the following countries: Guinea, India, Morocco, Pakistan, Poland, Tunisia, United Arab Republic, and Yugoslavia.)

Inter-institutional cooperative research, 1 to 2 years duration

Comparative research undertaken by U.S. educational institutions cooperatively with appropriate educational institutions in other countries. (In 1971-72, grants will be available for use only in the following countries: Guinea, India, Morocco, Pakistan, Poland, Tunisia, United Arab Republic, and Yugoslavia.)

Further details on these programs are available from:

Division of Foreign Studies
Institute of International Studies
Office of Education
U.S. Department of Health,
Education, and Welfare
Washington, D.C. 20202